



The
Episcopal Diocese
of New York

2019 HISPANIC GRANTS APPLICATION

This form is for program grants only. It is not for clergy compensation or outreach ministries.

Complete and return cover page and application to:

Ms. Arlene Bullard
Episcopal Diocese of New York
1047 Amsterdam Avenue
New York, NY 10025

You may also scan and then e-mail your application as an attachment to abullard@diocesenyc.org.

Applications by fax cannot be accepted.

**APPLICATIONS MUST BE POSTMARKED OR E-MAILED
BY FRIDAY, NOVEMBER 30, 2018.**

LATE APPLICATIONS WILL NOT BE CONSIDERED.



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Checklist of Items to Be Submitted:

Cover Sheet

Ministry Description (see next page for instructions)

Copy of 2017 Parochial Report

Latest financial report, including budget and year-to-date actual figures

Proposed 2019 budget showing itemized income and expenses for this ministry.

Copy of Vestry/Advisory Board minutes for meeting at which this application was approved.

Recipients of 2018 Awards must submit a narrative and financial report on the ministry undertaken with grant received. This should include goals met, lessons learned, and documentation of expenses.



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2019 Hispanic Grants Application

Ministry Description Instructions

In narrative form, please provide a concise description of the Hispanic Ministry for which you are requesting funding. In your narrative, be sure to include the following information:

1. What is the purpose of this ministry?
2. How long has this ministry existed?
3. How does this ministry contribute to the Congregational Development of your congregation?
 - a. What are your goals for congregational development this year?
 - b. How does this program help you achieve these goals?
 - c. How will you measure the success/achievement of these goals?
4. Whom does this ministry serve and how does it serve them?
5. On average, how many people are served by this ministry per week?
6. For what specific purpose in the ministry is funding being requested?
7. What other sources of funding (other grants, parish budget, fund-raising, etc.) support this ministry and how much funding do they provide?
8. Any other information you feel would be helpful in evaluating this request.

Please do not submit double-sided documents, brochures, or attachments.